Tamborine Mountain State School P&C Association

TUCKSHOP ACCOUNTS

Background: Tamborine Mountain State School Tuckshop provides a service that is responsive to the particular needs of the school community, meets the Smart Choices Healthy Food and Drinks Strategy and achieves a sustainable level of economic viability.

Policy: The Tuckshop aims to support parents and carers to utilise the tuckshop facilities by offering the opportunity to create either an online or offline account system between Tuckshop and parents to assist in meeting differing needs of our school community.

Online Accounts: All families are now able to place their orders online using the Flexischools system. Orders can be placed in advance and can be received up until 8.30am on the day. Regular weekly orders can also be made. To create a FlexiSchools account simply log on and register your details. FlexiSchools manages your account balance and will notify you when funds need to be topped up.

Offline Accounts: The Tuckshop also offers families the option to apply for an offline credit account directly with the tuckshop using the following procedures. Offline credit accounts must be approved by the P&C and must be kept in credit. Parents will be notified when their accounts need to be topped up.

Procedure for Offline Accounts:
1. Parents can request a Tuckshop Account Application Form from the office or on the school website.
2. The completed Application Form is returned to the school office for the perusal of the P&C Executive.
3. Parents will be notified that their Application has been accepted and an account will be established at the Tuckshop.
4. Children will order food through the paper bag ordering system and, if permitted, over the counter.
5. The Tuckshop convenor will maintain a running balance of the account including the dates of purchase and items purchased.
6. The Tuckshop convenor will contact the parents when the account reaches a credit limit of $10 to provide sufficient notice for the account to be topped up.

The P&C have also established a system administered by the school administration whereby children who forget their lunch and do not have tuckshop money or credit can get a voucher from the office for lunch. The lunch amount will be added to parent’s school accounts.
Tuckshop Account Application Form

Parent Name/s: ____________________________________________________________
Address: _________________________________________________________________
Home Phone: ___________________________ Mobile Phone: ______________________
Email: _________________________________________________________________

<table>
<thead>
<tr>
<th>Children/s Name</th>
<th>Grade at time of application</th>
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Does your child/ren have any medical conditions that the Tuckshop should be aware of? Please provide details.

Are there any foods sold at tuckshop that your child is NOT permitted to purchase? Please provide details. (The tuckshop convenor and volunteers will do their utmost to monitor this request)

Please indicate if your child/ren is able to purchase goods directly over the counter using the account or if all orders are to be through the paper bag ordering system

- ☐ Child can purchase directly over the counter using this account and/or paper bag orders
- ☐ Orders are only though the paper bag ordering system

Please indicate how your account payments will be made:

- ☐ Parent/s will pay tuckshop in person
- ☐ Parents will send money with child and accompanying note outlining date, amount to be paid on account and signed by parent

Parent Signature: _________________________________
Date: _________________________________